

**GOVERNMENT OF NAGALAND
DEPARTMENT OF YOUTH RESOURCES AND SPORTS**

Billy Graham Road, Ziekiezou, Kohima 797001, Nagaland

NO.DYRS/sports/KISCE/Avt-6/20-21

Date 03-01-2021

Department of Youth Resources and Sports invites applications for the post of Nutritionist on contract basis

Department of Youth Resources and Sports (DYRS) under the Government of Nagaland with its Head office at Billy Graham Road, Ziekiezou, Kohima 797001, Nagaland

SAI has established 23 National Centres of Excellence across the country for training of young and elite athletes in various disciplines. These KISCE are funded for several items *inter-alia* Sports Science staff through Khelo India Scheme of Ministry of Youth Affairs & Sports. To strengthen the KISCE, DYRS invites applications from eligible candidates for engagement as Nutritionist on contract basis at KISCE Kohima.

The number of vacancy and the place of deployment can be varied as per workload.

S.NO	DESIGNATION/POST	TOTAL VACANCY
1	Nutritionist	01

NUTRITIONIST

(Specific requirements, shortlisting and interview information)

1. ESSENTIAL EDUCATIONAL QUALIFICATIONS.

M.Sc. Nutrition from any recognized Indian or Foreign University.

Experience:

Minimum 5 years of experience including 1 year working with sports academies/institution

Desirable: Work experience in Sports Academies/Institution

2. CRITERIA FOR SHORT LISTING OF CANDIDATES FOR THE INTERVIEW

Short listing candidates to provide an optimum ratio for the interview will be carried out on the following basis:

Categories for Evaluation	Max Marks
Higher Educational Qualifications	10
Percentage of Marks obtained in Post-Graduation	10
Subject in Master's	20
Sports Certification	20
Total Work experience	20
Work experience in sports establishment	20

NOTE:

- Of the total application received, candidates will be shortlisted for the Interview based on the criteria mentioned Above.
- Merit list: it is to be noted that Mere Qualifying at the interview does not confirmed final selection, Separate Merit list will be prepared purely on the basis of marks obtained by the candidates in the interview.
- The candidate must produce all the original documents at the time of physical joining otherwise the candidature will be cancelled.

GENERAL INSTRUCTIONS

(All the instructions given below must be strictly followed or else the application is liable to be rejected)

1. WHO CAN APPLY: Online applications are invited from Indian citizens both male and female, who have completed their Masters in Nutrition from a recognized Indian or Foreign University.

2. HOW TO APPLY: The candidate has to apply only via email to KISCEKOHIMA@gmail.com

- I. Applications received through any other mode would not be accepted and summarily rejected.
- II. Before registering /submitting applications the candidates should possess a valid E-mail ID.
- III. The e-mail ID entered in the online application form should remain active until the recruitment process is completed. No change in the e-mail ID will be entertained.

DATE OF OPENING APPLICATION: 03/02/2021 (10:00 AM)

DATE OF CLOSING APPLICATION: 17/02/2021 (4:00 PM)

DOCUMENTS REQUIRED TO BE UPLOADED

Self-attested scanned copy of original documents of the following be uploaded:

- i. **DEGREE AND MARKSHEET** :(whichever applicable)

The certificate uploaded must be one issued by the Competent Authority (i.e. University or other examining body) awarding the particular qualification.

- ii. **WORK EXPERIENCE**

Documents claiming work experience must clearly mention the following

- a. Name of the establishment.
- b. Signature of competent authority/issuing authority clearly stating their position of authority in the organization.
- c. Duration of work experience.
- d. The field in which the candidate has worked or the post held in the establishment.

Claims of sports achievements are to be supported by appropriate documents.

3. IMPORTANT INSTRUCTIONS FOR UPLOADING DOCUMENTS:

Passport Size Photograph and Signatures :

The candidate should scan his photograph and specimen signature in JPG format. The digital size of file should not exceed 300 KB each and must not be less than 20 KB. Minimum resolution of the file should be 350 pixels (Width) X 350 pixels (Height) and maximum 1000 pixels (Width) X 1000 pixels (Height). Bit Depth of image file should be 24 bit.

UPLOADING OF DOCUMENTS: After the initial registration is completed online, the following essential certificates/ documents should be self attested, scanned and uploaded strictly in the order mentioned below. All these documents should be compiled in a single pdf file and uploaded by clicking on the upload documents button.

- a) Candidate details: Name
 - i. Application No
 - ii. Contact No
 - iii. Address
 - iv. Email id
- b) Document for DOB:
- c) Master's degree
- d) Higher Educational qualification Certificate.
- e) Work experience certifications.
- f) No Objection Certificate from present employer, if any.

NOTE: Non self-attested documents will be rejected.

**IN CASE OF ANY QUERIES, PLEASE CONTACT AT Mobile 09862835381
ONLY DURING OFFICE HOURS (10:00 AM-15:00 PM) ON WORKING DAYS.**

4. CANDIDATES SHOULD CHECK THE WEBSITE AND THEIR REGISTERED EMAIL REGULARLY FOR UPDATES REGARDING INTERVIEW DATES AND OTHER RELEVANT DETAILS. ANY VARIATION IN THE DETAILS PROVIDED AND DOCUMENTS SUBMITTED ONLINE WILL LEAD TO REJECTION OF THE CANDIDATE. ANY UPDATES AND NOTIFICATIONS WILL BE HOSTED ON THE WEBSITE AND EMAIL.
5. **CALL LETTERS FOR INTERVIEW:** The Call Letters for interview shall be communicated electronically in the valid and functional email id provided by the candidate during online submission.
6. The responsibility of ensuring genuineness of the certificate lies completely with the candidate by self-attestation. DYRS reserves the right to discard experience certificates which do not provide correct details as asked above. Website links could be provided to ascertain genuineness.
7. Any experience claimed during the course of completion of the degree will not be counted. Any experience which is not relevant to the above discipline /fields will not be counted.

8. Candidates will be called for the interview based on the shortlisting criteria as mentioned above. Hence mere fulfillment of eligibility criteria does not entail that candidate will be called for the interview.
9. The Candidates should note that their candidature at all the stages will be purely provisional, subject to their satisfying the prescribed eligibility conditions. If on verification at any stage before or after Interview, it is found that they do not fulfill any of the eligibility conditions; their candidature will be cancelled by the DYRS.
10. NOTE: SELECTED CANDIDATES WILL BE REQUIRED TO PRODUCE THE ORIGINALS OF THE CERTIFICATES MENTIONED ABOVE AT THE TIME OF JOINING. FAILURE TO SUBMIT THE REQUIRED CERTIFICATES IN ORIGINAL AT THE TIME OF PHYSICAL JOINING WILL LEAD TO CANCELLATION OF CANDIDATURE.

11. Terms & Conditions for contractual engagement:

i) Tenure: Initial contractual engagement will be for a period of One years. The tenure can be further extended by One year for a maximum period of Four years on the basis of satisfactory performance. The tenure is subject to continuation of Khelo India State Centre of Excellence Scheme.

ii) Age limit: The candidate must not have attained 40 years of age as on the closing date for the advertisement.

The date of birth, accepted by the DYRS is that entered in the Matriculation or Secondary School Leaving Certificate or in a certificate recognized by an Indian University as equivalent to Matriculation or in an extract from a Register of Matriculates maintained by a University which extract must be certified by the proper authority of the University or in the Higher Secondary or an equivalent examination certificate. Aadhar Card/Passport/Voter Id will also be accepted. No other document relating to age like horoscopes, affidavits, birth extracts from Municipal Corporation, Service records and the like will be accepted. The expression Matriculation/Higher Secondary Examination Certificate in this part of the Instruction include the alternative certificates mentioned above.

iii) Remuneration: - Monthly remuneration will be decided on the basis of expertise and performance of the candidates in the interview and on the recommendation of the Selection Board. Based on the recommendation.

DESIGNATION	REMUNERATION
Nutritionist	Rs. 60,000- 80,000/-

Annual Increment @ 7%(maximum) may be considered subject to satisfactory performance.


iv) Tax Deduction at source: - The income tax or any other tax liable to be deducted, as per the prevailing rules will be deducted at source before effecting the payment, for which the DYRS will issue TDS certificates/ Service Tax, as applicable.

v) Other Allowances: - No TA /DA shall be admissible for joining the assignment or on its completion. No other facilities like DA, Accommodation, Residential Phone, Conveyance /Transport, Personal Staff, Medical reimbursement, HRA, and LTC etc. would be admissible to them. In case he/she is required to proceed outstation from place of posting for official duty, he/she will be entitled to TA/DA as per Level Pay Level 10 under GOI rules.

- vi)** Extension: - Performance of the selected candidates would be continuously reviewed and their extension will be considered on the basis of periodic review /requirements.
- vii)** Leave: - Personnel will be entitled for 30 days leave in a calendar year on pro- rata basis. Employee shall not draw any remuneration in case of his/her absence beyond 30 days in a year. Also any un-availed leave in a calendar year will lapse and will not be carried forward to the next calendar year.
- viii) Termination:-** The contract can be terminated by giving a 30 days' Notice period by either party, ie. DYRS and the employee. In cases of extreme impropriety by the employee the contract may be terminated immediately without notice.
- 12.** Candidates must apply within the scheduled time period, no application received after the last date shall be entertained.
- ix)** Candidates who apply under this advertisement may also be shortlisted for future requirements of Sports Science support staff in organisations covered under Khelo India State Centre of Excellence Scheme.
- 13.** Candidates who apply under this advertisement may also be shortlisted for future requirements of Sports Science support staff in organisations covered under KISCE schemes.
- 14.** Decision of DYRS in all matters regarding eligibility, selection and posting would be final and binding on all candidates. No representation or correspondence will be entertained by DYRS in this regard.
- 15.** DYRS reserves the right to modify/alter/restrict/enlarge/cancel the recruitment process, if need so arises without issuing any further notice or assigning any further notice/any reasons thereafter. The decision of the DYRS will be final and no appeal will be entertained against this issue. The panel made by DYRS can also be utilized by various other Govt. organization which are supported under various schemes of SAI / Ministry of Youth Affairs & Sports.
- 16.** In case of any dispute, jurisdiction of Court at Kohima only will be applicable.
- 17.** Please do visit your email account regularly for further updates.
- 18.** Further notifications/corrigendum in this regard, if any, will be put up on State Portal and DYRS website only.
- 19.** In case of any dispute, English version of the Employment notice will be treated as valid.
- CANVASSING IN ANY FORM WILL BE A DISQUALIFICATION.**

Designation	Job Responsibilities
Nutritionist	<ol style="list-style-type: none"><li data-bbox="505 155 1409 254">1. Evaluation of the nutritional status and dietary needs of athletes using established department protocols/standards and generate individual reports.<li data-bbox="505 260 1409 323">2. Developing sports specific monthly cyclic menu chart for the athletes and standardize all recipes provided in the menu.<li data-bbox="505 329 1409 392">3. Making regular mess visits for menu compliance, taste and right cooking procedures.<li data-bbox="505 399 1409 462">4. Monitoring hygiene, sanitation and cleanliness of the kitchen, dining and allied area.<li data-bbox="505 468 1409 531">5. Promoting healthy eating and lifestyle habits and develop personalized nutrition plans and individual counselling sessions<li data-bbox="505 537 1409 600">6. Organizing, develop, analyse, test and prepare special meals in case of sickness or addressing nutritional deficiencies.<li data-bbox="505 606 1409 669">7. Conducting group counselling by motivating athletes towards achieving compliance and other suggested recommendations.<li data-bbox="505 676 1409 739">8. Coordinating with sports science support team, sports science head, center heads and other administrative staff.<li data-bbox="505 745 1409 802">9. Undertake any other duties assigned by high performance Director, sports science head and regional head.

क्रमांक S.No. 2006	250250	केन्द्रीय माध्यमिक शिक्षा बोर्ड CENTRAL BOARD OF SECONDARY EDUCATION				
ALL INDIA		अंक विवरणिका MARKS STATEMENT सेकण्डरी स्कूल परीक्षा, 2006 SECONDARY SCHOOL EXAMINATION, 2006				
नाम Name	अनुक्रमांक Roll No.					
माता का नाम Mother's Name						
पिता का नाम Father's Name						
जन्म तिथि Date of Birth	1ST DECEMBER NINETEEN HUNDRED NINETY					
विद्यालय School	DB468 ARMY SCHOOL					
विषय कोड SUB. CODE	विषय SUBJECT	प्राप्तांक MARKS OBTAINED				स्थितीय ग्रेड POSITIONAL GRADE
		लि. TH	पै/अं.मू. PR/IA	योग TOTAL	योग शब्दों में TOTAL IN WORDS	
101	ENGLISH COMM.	079	XXX	079	SEVENTY NINE	A2
085	HINDI COURSE-B	090	XXX	090	NINETY	A1
041	MATHEMATICS	094	XXX	094	NINETY FOUR	A1
086	SCIENCE & TECH.	067	025	092	NINETY TWO	A1
087	SOCIAL SCIENCE	073	017	090	NINETY	A1
AB : विषय में अनुपस्थित Absent in the Subject		परिणाम Result		PASS		
PR : प्रयोगात्मक Practical						
IA : आंतरिक मूल्यांकन Internal Assessment						
दिल्ली Delhi						
दिनांक Dated	27-05-2006		परीक्षा नियंत्रक Controller of Examinations			

Self-attested

 Ms. RAGINI JAIN

SAMPLE DOCUMENT DEMONSTRATING HOE THE CERTIFICATES ARE TO BE ATTESTED AND SCANNED AND COMPILED IN THE FORMAT REQUIRED.

APPLICATION FORM:

APPLICATION FORM FOR THE POST OF STRENGTH & CONDITIONING EXPERT

1. Full Name in Capital Letters (as per the matriculation certificate):
2. Gender:
3. Date of Birth (as per the matriculation certificate):
4. Father's Name (as per the matriculation certificate):
5. Nationality:
6. Post Applied For:
7. Permanent Address:
8. Address for Communication:
9. Mobile number and Email ID (a valid and functional email ID to be provided):
10. Academic Qualifications:

Qualification	Name and Address of College/Institution	University	Year of Passing
Master Degree			
Higher Qualification			

11. Details of Services rendered earlier/Experience in related field: (After the basic graduation).

Post/Designation	Name and Address of the Organization	Duration of Tenure		Total Period
		From	To	

Declaration: I solemnly declare that the above statements made by me are correct to the best of my knowledge and belief. I shall abide by the rules and regulation of Sports Authority of India.

Name & Signature of Candidate